

Town of New Richmond

Monthly Meeting Minutes

June 5, 2024

6:00 pm

Roll call for Public Hearing

President Linda Forbes called the meeting to order with roll call. Board Member Rachelle Cowherd and Clerk/Treasurer Sarah Farmer-Forbes were present; Jeb Lin was not. Town Marshal Jeremy Minor and Water/Sewer Superintendent Earl Heide was not and Town Superintendent Jay Busse was present.

Pledge of Allegiance

1 Approval of minutes:

Sarah FF presented approval for Minutes of Meeting for May 1 at 6:00 p.m., Rachelle C. made the motion to approve the minutes, Linda F. seconded the motion, Linda F. called for a vote, motion carried.

Sarah FF presented approval for Work Session Meeting Notes April 30, 2024 @ 2p., Rachelle C. made the motion to approve the minutes, Linda F. seconded the motion, Linda F. called for a vote, motion carried.

2 Amendments/Additions to the Agenda: None

3 Report from Maintenance: Jay B gave an update that the generator for the water project has been moved back again. Also, he noted vandalism on park benches and asked the Board how we would like to proceed with that.

4 Report from Water/Wastewater: Earl H. not present.

5 Report from Marshal: Nothing to report.

6 Report from Fire Department: Gave statistics on number of calls for the month/year.

7 Report from the Attorney: Not present.

8 Report from Clerk: Sarah FF presented Accounts Payable Voucher Register for May 29, 2024 to the Board, Linda F. made the motion to approve the APV Register, Rachelle C. seconded the motion, Linda F. called for a vote, motion carried.

Sarah FF. presented the bank reconciliations for April 2024.

Sarah FF. presented the Board with the Fund Report, Appropriation Report, Revenue Report up to date.

Sarah FF present the Board Billing Adjustment Register for May 2024.

IFDA- we have to do a water audit report. We have reached out to HWC to assist with this as they did it last year. This is a mandatory report.

HWC Invoice 19. Approval to release funds \$1155.58. Linda F. made the motion to approve, Rachelle C. seconded the motion, Linda F. called for a vote, motion carried.

HWC Change Order No 3. Rachelle C. made the motion to approve, Linda F. seconded the motion, Rachelle C. called for a vote, motion carried. Rachelle C. made the motion to approve, Linda F. seconded the motion, Rachelle C. called for a vote, motion carried.

Sarah Mileage for April 2024 Rachelle C. made the motion to approve, Linda F. seconded the motion, Rachelle C. called for a vote, motion carried.

9. Old business
Yard Sale Day June 28-29

9 New business

Adoption of Ordinance No 2024-01. Rachelle C. made the motion to approve, Linda F. seconded the motion, Rachelle C. called for a vote, motion carried.

Adoption of Ordinance No 2024-04. Rachelle C. made the motion to approve, Linda F. seconded the motion, Rachelle C. called for a vote, motion carried.

Adoption of Ordinance No 2024-05 Mobil Homes. Rachelle C. made the motion to approve, Linda F. seconded the motion, Rachelle C. called for a vote, motion carried.

Adoption of Ordinance No 2024-06 Sewer Utility rate. Rachelle C. made the motion to approve, Linda F. seconded the motion, Rachelle C. called for a vote, motion carried.

Rotted tree's taken down at park – safety issue

Working on playground mulch grant

Linda Forbes asked to suspend the rules and waive the second reading of the Ordinances above. Rachelle C. made the motion to approve, Linda F. seconded the motion, Rachelle C. called for a vote, motion carried.

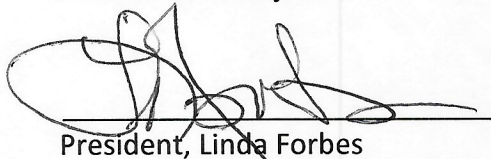
10 Water Project Ask for update from Earl Heide if present.

11 Next Town Hall meeting is July 3 at 6 p.m.

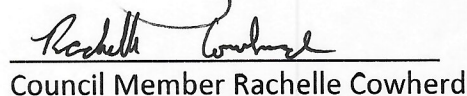
12 Public Comments

- a. Gerald Ratcliff asked if we could get brighter lights at the park for security. Shelly said she thought at one point we were on a list to do this.
- b. It was requested we send out a Reach Alert and also put it on the back of the bills, Jeremy's email and the county non-emergency number.
- c. Holly Rice asked if she could head up a park cleanup day. She received a lot of positive feedback and was told to touch base with Sarah FF and Jay B after the meeting.
- d. Daryl Birge noted that the back of the basketball board is now broken.
- e. Kelly Claycomb mentioned the possibility of posting an actual sign of what our fee is for vandalism at the park
- f. Keith Scott asked for a tank to be moved from the maintenance building but Jay B said that is where it should be.
- g. Chad Grey asked for a petition to shut his side street down on the 4th of July. He was told by Sarah FF that she would touch base with our lawyer and insurance agent to make sure that is acceptable.
- h. Patti Ratcliff asked if we could enforce overgrown grass and trash in yards as it is getting bad.
- i. Marvin Swick mentioned the letter sent by the Clerk/Treasurer stating we need all vendor info for the 4th of July by June 26. Sarah FF and Marvin (amongst others) had a conversation that it isn't a personal choice, it is what our insurance is requiring of us.

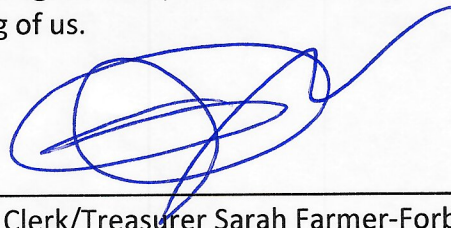
13 Motion to Adjourn



President, Linda Forbes



Council Member Rachelle Cowherd



Attest: Clerk/Treasurer Sarah Farmer-Forbes

Not present

Council Member Jeb Lind

